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# BAY CITY LITTLE LEAGUE CONSTITUTION



**BAY CITY LITTLE LEAGUE CONSTITUTION**

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# **BAY CITY LITTLE LEAGUE CONSTITUTION**

## **ARTICLE I – NAME**

This organization shall be known as the Bay City Little League, hereinafter referred to as "Local League".

## **ARTICLE II – OBJECTIVE**

### **SECTION 1**

The objective of the Local League shall be to implant firmly in the youth of the community the ideas of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be decent, healthy and trustworthy citizens.

### **SECTION 2**

The objective will be achieved by providing a supervised program of competitive baseball games under the rules, regulations, and policies of Little League Baseball, Incorporated. All Directors, officers, members and managers shall bear in mind that stressing exceptional skills or winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate on or intervene in any political campaign on behalf of any candidate for public office.

## **ARTICLE III – MEMBERSHIP**

### **SECTION 1 - ELIGIBILITY**

Any person sincerely interested in active participation to affect the objective of the Local League may apply to become a member.

### **SECTION 2 - CLASSES**

There shall be the following classes of members:

- a. Player Member. Any player candidate meeting the requirements of Little League Regulations IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the property of the Local League.
- b. General Member. The legal guardian of a child playing in the Local League or any active adult volunteer may become a General Member. The adult volunteer must be approved by the Board of Directors. The general member shall have the right to attend the annual meeting and vote for election of Board Members and Officers. The secretary shall maintain the role of membership to qualify voting members. The general membership has the duty to annually elect the Board of Directors. Board Members, committee members, managers, umpires or other elected or appointed officials must be general members in good standing.
- c. Honorary Members. Not Used by this Local League.
- d. Sustaining Members. Not Used by this Local League.

### **SECTION 3 - OTHER AFFILIATIONS**

- a. Members, whether General or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- b. General Members should not be actively engaged in the promotion of any other baseball/softball program which would conflict with the Local League operation and objectives.

### **SECTION 4 - SUSPENSION OR TERMINATION**

Membership may be terminated by resignation or action of the Board of Directors as follows:

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- a. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline, suspend, or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interest of the Local League and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.
- b. The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team of which the Player Member is a member of. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

## **ARTICLE IV - DUES FOR GENERAL MEMBERS (NOT PLAYERS)**

### **SECTION 1 - DUE AMOUNT**

Dues for General Members may be fixed at such amount as the Board of Directors shall determine for a particular fiscal year. (See **Article XI, Section 7** for fiscal year of the league.)

*Note: Dues for General Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with **Regulation XIII (c)**. If no dues for General Membership are collected, **Section 2** below does not apply.*

### **SECTION 2 - FAILURE TO PAY**

General Members who fail to pay their fixed dues within 30 days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

## **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

### **SECTION 1 - DEFINITION**

General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, **Section 7**). There should be no less than 2 meetings of the General Membership each year (Business Meeting, Election Meeting).

### **SECTION 2 - NOTICE OF MEETINGS**

Notice of each General Membership Meeting will be publicly given through the local media at least 10 days prior to the date of the meeting, setting forth the place, time, and purpose of the meeting. In lieu of the above method, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

### **SECTION 3 - QUORUM**

At any General Membership meeting, the presence in person or by representation of absentee ballot of one fifth (20 percent) of the members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

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## **SECTION 4 - VOTING**

Only Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in **Article VI, Section 4.**)

## **SECTION 5 - ABSENTEE BALLOT**

For the express purpose of accommodating a General Member in good standing who cannot be in attendance at an Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman on the date of the meeting, prior to the voting portion of the election meeting.

## **SECTION 6 - MEETINGS OF THE MEMBERSHIP**

- a. *Business Meeting.* An annual business meeting should be held on or by the first Thursday in October for the purpose of receiving reports of funds, stating progress, and for the transaction of such other business as may properly come before the meeting.
- a. *Election Meeting.* An annual election meeting should be held by the first Thursday in June for the purpose of electing members of the Board of Directors and for such business as may properly come before the meeting. After the Board of Directors is elected, the Board shall meet to elect the officers. After the election the Board shall assume the performance of its duties upon the completion of tournament play. The Board's term of office shall continue until its successors are elected and qualified under this section.
- b. *Voting.* Ballots will be given to general members only. The members will vote secretly for The Board of Directors and will turn in the ballot to the nominating committee. The votes will be counted by the nominating committee. The nominating committee will record the results of the election and the results will be announced at the election meeting. The number of individuals elected to the Board of Directors will correspond to the number of Board positions. Those individuals receiving the largest numbers of votes will be elected as Board of Directors for the following year.
- c.

## **SECTION 7 - DISCIPLINARY ACTION**

In cases of disciplinary action or general member dismissal, a majority of the Board of Directors shall constitute quorum. The Board shall have the power by the two-thirds vote of the quorum present at any meeting to discipline, suspend, or remove any General Member, officer, committee member, manager, coach, or umpire of the Local League in accordance with the guidelines set forth in **Article III, Section 4 (a,b).**

- a. If a General Member is a parent/guardian, manager, coach or umpire of a child whose team is involved in a dispute presented to the Board for a ruling he/she may present his/her side of the dispute, but he/she may not participate or be present during the discussion or vote as a Board Member.
- b. General Members who fail to attend two out of three meetings, without due cause, are subject to forfeiture of their voting privileges for the remainder of their term and possible ineligibility to hold a seat of the general membership for the following year, by majority vote of the quorum.
- c. General members who fail to attend 50% of the Little League Workdays or Events, may be subject to dismissal from the General Membership by a 2/3 vote of the quorum.

## **SECTION 8 - SPECIAL GENERAL MEMBERSHIP MEETINGS**

Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon written request of 10 Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such meeting shall be scheduled to take place not less than 10 days after the request is received by the President or Secretary.

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## **SECTION 9 - RULES OF ORDER FOR MEMBERSHIP MEETINGS**

Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where the same conflict with this Constitution of the Local League.

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## **ARTICLE VI – BOARD OF DIRECTORS**

### **SECTION 1 - AUTHORITY**

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

### **SECTION 2 - INCREASE IN NUMBER**

The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by vote of all General Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

### **SECTION 3 - VACANCIES**

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### **SECTION 4 - BOARD MEETINGS, NOTICE AND QUORUM**

Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- a. The President or the Secretary may, whenever either deem advisable, or the Secretary shall, at the request of 5 Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no other matters not so stated may be acted upon at the meeting.
- b. Notice of each board meeting shall be given by the Secretary to each Director at least 3 days prior to the meeting.
- c. All matters concerning the policy of the Local League shall be decided by a vote of the Board of Directors. One-third of the members of the Board of Directors shall constitute quorum for general business, and a majority of those present shall govern. If a majority of the Board of Directors is not present, absentee votes from those not attending may be solicited by the Secretary and all voting results will be distributed to the entire Board.
- d. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guest for presentations or comments during Board meetings.

Written minutes of all the Board meetings shall be made available by the secretary to the general members upon request.

### **SECTION 5 - DUTIES AND POWERS**

The Board will appoint such committees as it may deem necessary for carrying out the objectives of the Local League and will act upon the recommendations of said committees. The Board will adopt such local policies and procedures as may be consistent with the Constitution and By-Laws and in accordance with the Rules, Regulations, and Policies of the Little League Baseball, Incorporated.

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## **SECTION 6 - DISCIPLINARY ACTION**

In cases of disciplinary action or Board member dismissal, a majority of the Board of Directors shall constitute quorum. The Board shall have the power by the two-thirds vote of the quorum present at any regular or special called meeting to discipline, suspend, or remove any Director, officer, committee member, manager, coach, or umpire of the Local League in accordance with the guidelines set forth in **Article III, Section 4 (a,b)**.

- d. If a Board Member is a parent/guardian, manager, coach or umpire of a child whose team is involved in a dispute presented to the Board for a ruling he/she may present his/her side of the dispute, but he/she may not participate or be present during the discussion or vote as a Board Member.
- e. Board Members who fail to attend three Board Meetings, without due cause, are subject to forfeiture of their voting privileges for the remainder of their term and possible ineligibility to hold a seat on the Board of Directors for the following year, by majority vote of the quorum.
- f. Board members whom fail to attend 50% of the Board meetings, may be subject to dismissal from the Board of Directors by a 2/3 vote of the quorum.

## **SECTION 7 - SPECIAL REQUIREMENT**

Board Members with a child/ player wishing to register as a Little League player must register them in Bay City Little League. This is a requirement to hold their seat on the Board of Directors.

## **ARTICLE VII - DUTIES AND POWERS OF THE BOARD**

### **SECTION 1 - APPOINTMENTS**

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may rescind the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

### **SECTION 2 - BOARD MEMBERS**

The Board of Directors will consist of President, a Vice-President representing each division, Secretary, Treasurer, Player Agent, Safety Officer, Information Officer, Umpire-in-Chief, Fund Raising Coordinator, Field Maintenance Manager, Equipment Manager, Concessions Chairperson and Manager Representation on the board will be elected by the Local League managers.

This election will take place in February and the manager representative shall hold this position for one year, from February to February. The Field Maintenance Manager and Safety Officer can be combined to one position by Board vote. The number of managers and coaches combined on the Board should not exceed 7 or a minority of the total Board Members.

In addition, a representative from the Challenger Division and the Team Mom Coordinator shall have non-voting positions on the Board of Directors.



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## **SECTION 3 - PRESIDENT**

The President shall:

- a. Preside at all meetings of the Local League.
- b. Be an ex-officio member of all committees.
- c. Assume full responsibility for the operation of the Local League and receive all communications from Little League Headquarters.
- d. Assure that the Local League personnel are properly briefed on all phases of Rules, Regulations, and Policies of Little League Baseball, Incorporated.
- e. Be responsible for conducting the affairs of the Board and for executing the policies established by the Board.
- f. Present a report of the conditions of the Local League to the General Membership at least once a year.
- g. Communicate to the Board such matters deemed appropriate and make such suggestions as may tend to promote the welfare of The Local League.
- h. Present to the Bay City Parks and Recreation Department annually in July a list of needed facility improvements for the purpose of including such improvements on the Parks and Recreation Department budget.
- i. Obtain and verify background checks on all volunteer applications and maintain those records for at least two years after which the documents will be shredded. Information contained in applications and background information received will not be shared except to other Board Members for the sole purpose of personnel decisions.
- j. Assist Player Agent in making a list showing League Players names and League age of each candidate.
- k. Together with the Treasurer secure trophies for the League.
- l. Be responsible for checking birth records and eligibility of players with assistance from the Player Agent.
- m. Together with the Player Agent, create maintain League Rosters.
- n. Shall select and appoint all Managers, Coaches, Umpires and Committees and seek Board approval for appointments.

## **SECTION 4 - VICE PRESIDENT MAJORS**

The Vice President Major shall:

- a. Preside at the meetings in the absence of the president and assist the President when needed.
- b. Be an ex-officio member of all committees.
- c. Oversee the operation of the Major League Division.
- d. Perform the duties of the vice-president in the Major League.
- e. Be responsible for organizing and training official scorekeepers for the Major League.
- f. Be responsible for keeping accurate records of weekly standings and scores and submitting game results to the Information Officer on a weekly basis.
- g. Organize and conduct a meeting of the Local League managers for the purpose of electing a manager representative to the Board.
- h. Organize a meeting of the division managers prior to the start of league play to discuss league by-laws.
- i. Coordinates Majors Coaches Training and mini clinics as needed and submits budget for any funds needed for these programs to the Board for approval.
- j. Serves as contact person with Little League for its Manager-Coach Education. Receives and distributes to all Coaches and Managers, Coaching Information from Little League International.

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## **SECTION 5 - PLAYER AGENT**

The Player Agent shall:

- a. Conduct annual tryouts and oversee the player selection process.
- b. Assist the President in checking birth records and eligibility of players.
- c. Supervise and coordinate the transfer of players between teams or from divisions according to provisions of the regulations of Little League Baseball.
- d. Establish eligibility and coordinate voting for Tournament Teams.

## **SECTION 6 - SECRETARY**

The Secretary shall:

- a. Be responsible for recording the activities of the Local League and maintain appropriate files and necessary records.
- b. Maintain a list of general members, Directors, and committee members and give notice of all meetings of the Local League, the Board of Directors and committees.
- c. Responsible for sending out notice of meetings.
- d. Keep the minutes of the meetings of the general members and the Board of Directors, record them for that purpose, and make them available to the general membership upon request.
- e. Conduct all correspondence of the Local League.
- f. Responsible for maintaining Birth Records.
- g. Manage the league's official website, and encourages creation of team websites to Managers and Coaches.
- h. Sets up online registration.
- i. Collects, posts and distributes important information on League activities online, including direct dissemination of Fundraising and Sponsor activities to Little League, the District, the public, League members and the media.
- j. Serves as primary contact person for Little League and ACTIVE Team Sports regarding optimizing use of the internet for League administration.
- k.

## **SECTION 7 - TREASURER**

The Treasurer:

- a. Assumes responsibility for all Local League finances.
- b. Signs checks and dispenses league funds as approved by the Board of Directors.
- c. Gives written financial report of league funds at all General and Board meetings and keeps Local League books and financial records.
- d. Prepares financial statements and budgets to be presented in detail at the specified annual meeting.
- e. Prepare the Local Leagues annual IRS Report.
- f. Maintains the Local Leagues key/code sign out list and gives League Secretary a copy of the list(s).
- g. Together with the President secures League trophies and awards.
- h. Meets weekly with the Concessions Chairperson, unless there is no financial activity, to receive the concession financial report and receive for deposit in the Leagues funds any amount over that which is approved by the Board of Directors. During the season it may be necessary to meet more often than weekly.
- i. Shall receive League fundraising funds directly when at all possible, included but not limited to, sponsors, cake auctions, raffles and the like.

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## **SECTION 8 - SAFETY OFFICER**

The Safety Officer shall:

- a. Coordinates all safety activities including supervision of ASAP (A Safety Awareness Program), ensures safety in player training, ensures safe playing conditions, coordinates reporting and prevention of injuries, solicits suggestions for making conditions safer, and reports suggestions to Little League International through the ASAP system and the league President.
- b. Assist the Field Maintenance Manager.
- c. Together with the President complete the Annual Facility Survey.

## **SECTION 9 - MANAGER REPRESENTATIVE/ COACHING COORDINATOR**

The Manager Representative shall:

- a. Assist the vice-presidents.
- b. Communicate any needs, complaints, ideas, suggestions, etc., from the other managers to the Board.
- c. Assist with the rescheduling of regular season games.
- d. Assist the Player Agent in the sharing of players within teams.
- e. Coordinate the All Star selection process with the President and all vice presidents.

## **SECTION 10 - INFORMATION OFFICER**

The Information Officer shall:

- a. Assists Coaches and Managers with Team Game Changer accounts, and team sites, group messages for the purpose of team communications.
- b. Ensures that League news and scores are updated to League Secretary on a regular basis.
- c. Provides Player, Coach, and Manager records to Little League International in electronic form.
- d. Oversees efforts to market new divisions of play and initiatives offered by the League.
- e. Works with local media to promote the interests of Little League and coordinates efforts to make the local Little League visible to the community year round.
- f. Submit all pitch counts received to the Player Agent.

## **SECTION 11 - FIELD MAINTENANCE MANAGER**

The Field Maintenance Manager shall:

- a. Be responsible for maintaining playing fields according to the Little League Rules and Regulations.
- b. Maintain all maintenance equipment to include field marking machines, lawn mowers, and general maintenance equipment.
- c. Maintain stands, fences, buildings and other League facilities in clean, safe, workable condition.
- d. Help organize league clean-up days.

## **SECTION 12 - EQUIPMENT MANAGER**

The Equipment Manager shall:

- a. Supervise the purchase, control, and care of playing equipment.
- b. Keeps an up-to-date inventory of all equipment.
- c. Takes care of all necessary equipment repairs.
- d. Issues equipment to teams and maintains a list of items checked out.
- e. Prepares and presents to the Board a list of needed equipment and budget for the equipment, as necessary.
- f. Responsible for ordering uniforms for the League.

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## **SECTION 13 - UMPIRE-IN-CHIEF**

The Umpire-in-Chief shall:

- a. Be the umpire representative on the Board.
- b. Be responsible for training all umpires in the knowledge of the Little League Rules and Regulations.
- c. Be responsible for annually recommending umpires to the President for appoint and Board approval of appointments.
- d. Organize and schedule Umpire work assignments.
- e. Present to the Board a budget if needed for Umpire training for approval.

## **SECTION 14 - FUNDRAISING CHAIRPERSON**

The Fundraising Chairperson shall:

- a. Organize, oversee, and assume responsibility for the league fund raising efforts.
- b. Report fundraising activities to the Board of Directors and obtain approval for such activities.
- c. Coordinate financial considerations for the fundraising activities through the league Treasurer, directing all monies be sent to the Treasurer directly or to the Leagues P.O. Box.
- d. Look for and gain information on any new fundraising opportunities and report such to the Board for approval.

## **SECTION 15 - CONCESSIONS CHAIRPERSON**

The Concessions Chairperson shall:

- a. Organize, oversee, and assume responsibility for the league concessions.
- b. Report concessions activities to the Board of Directors and obtain approval for such activities.
- c. On a weekly basis, meet with the League Treasurer to give financial report for concession and any considerations, as well as any amount over the Board Approved amount in the Concession account. This includes, but is not limited to, balancing the cash register, turning in concessions money for deposits, and reviewing supplies and equipment needs, as well as any maintenance issues. During league play, this may need to be performed more often than weekly.
- d. Schedule workers for the concession.
- e. Ensure that only the Concession Chairperson, a Board Member or those approved by the Board and have passed the volunteer background check, will work the concession register and handle League funds.
- f. Ensure that the register is used for all concession transactions and that those using it have been properly trained in its use.

## **SECTION 16 - VICE PRESIDENT JUNIOR AND SENIOR**

The Vice President Junior and Senior shall:

- a. Oversee the operation of the Junior and Senior Divisions.
- b. Be responsible for organizing and training official scorekeepers for the Junior and Senior Leagues.
- c. Be responsible for keeping accurate records of weekly standings and scores and submitting game results to the Information Officer on a weekly basis.
- d. Organize a meeting of the division managers prior to the start of league play to discuss league by-laws.
- e. Coordinates Coaches training/mini clinics for Juniors and Seniors and submits budget for these to the Board for approval.

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## **SECTION 17 - VICE PRESIDENT MINORS**

The Vice President Minor shall:

- f. Oversee the operation of the Minor League Division.
- g. Be responsible for organizing and training official scorekeepers for the Minor League.
- h. Be responsible for keeping accurate records of weekly standings and scores and submitting game results to the Information Officer on a weekly basis.
- i. Organize a meeting of the division managers prior to the start of league play to discuss league by-laws.
- j. Coordinates Coaches training/mini clinics for Minors and submits budget for these to the Board for approval.

## **SECTION 18 - VICE PRESIDENT COACH PITCH**

The Vice President Pitching Machine shall:

- a. Oversee the operation of the Coach Pitch Division.
- b. Monitor the condition of the Coach Pitch and report concerns to the Equipment Manager.
- c. Organize a meeting of the division managers prior to the start of league play to discuss league by-laws.
- d. Be responsible for organizing and training official scorekeepers for the Coach Pitch Division.
- e. Be responsible for keeping accurate records of weekly standings and scores and submitting game results to the Information Officer on a weekly basis.
- f. Coordinates Coach Pitch Coaches training/mini clinics as needed and submits budget for these to the Board for approval.

## **SECTION 19 - VICE PRESIDENT TEE BALL**

The Vice President Tee Ball shall:

- a. Oversee the operation of the Tee Ball Division.
- b. Organize a meeting of the division managers prior to the start of league play to discuss league by-laws.
- c. Coordinates Tee Ball Coaches training/mini clinics as needed and submits budget for these to the Board for approval.

## **ARTICLE VIII - COMMITTEES**

The League President shall form committees as they deem necessary and seek approval of the Board of Directors for members of the committees. Standing committees shall be as follows:

Nominating Committee. The Board of Directors shall appoint a nominating committee with duties as outlined in **Article V, Section 6**.

### **SECTION 1 - CONSTITUTION COMMITTEE**

A committee should be formed to review the Constitution every 2 years.

### **SECTION 2 - AUDIT COMMITTEE**

A committee consisting of at least three Directors, one of which must be the Vice President of Majors. The Treasurer, President and any other signatories on any League account cannot serve on the Auditing Committee.

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## **SECTION 3 - PROTEST COMMITTEE**

Must include the President, Player Agent, Umpire-In-Chief and one or more other officers or directors who are not Managers or Umpires, to hear and resolve any protests including playing rules. The President shall be a non-voting member in the event the President Manages or Coaches a team or is a League Umpire.

## **ARTICLE IX - AFFILIATION**

### **SECTION 1 - CHARTER**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2 - RULES AND REGULATIONS**

The official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania shall be binding on this Local League.

### **SECTION 3 - LOCAL RULES, GROUND RULES AND/OR BYLAWS**

The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution.

The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See **Article XI, Section 7** for fiscal year of the league)

## **ARTICLE X - FINANCIAL AND ACCOUNTING**

### **SECTION 1 - AUTHORITY**

The Board of Directors shall decide all matters pertaining to the finances of the Local League.

### **SECTION 2 - CONTRIBUTIONS**

The Board shall not permit the contribution of funds or property to individual teams but may solicit some for the common treasury of the Local League.

### **SECTION 3 - SOLICITATION**

The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all the funds so raised are placed in the Local League treasury.

### **SECTION 4 - DISBURSEMENT OF FUNDS**

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

### **SECTION 5 – COMPENSATION**

No director or General Member of the Local League shall receive directly or indirectly any salary, compensation, or

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emolument from the Local League for services rendered as Director or Officer.

## **SECTION 6 - MONIES RECEIVED**

All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in a local bank.

## **SECTION 7 - FISCAL YEAR**

The fiscal year of the Local League shall begin on October 1 and end on September 30.

## **SECTION 8 - DISTRIBUTION OF PROPERTY UPON DISSOLUTION**

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue code or any future, corresponding Provisions.

## **ARTICLE XI - MANAGERS, COACHES, AND UMPIRES**

### **SECTION 1 - TEAM MANAGERS**

Team managers and coaches shall be appointed by the president and approved annually by the Board of Directors.

### **SECTION 2 - UMPIRES**

The umpires shall be selected annually by the Umpire-In-Chief with Board approval.

## **ARTICLE XII - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Bay City Little League Membership on August 8<sup>th</sup>, 2024.

<u>James Cadenas</u>	_____
President's Name (Print)	President's Signature
3-43-18-04 Little League ID No.	

*Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League. Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender or religious preference.*